

HEMINGTON,LUDDINGTON AND THURNING PARISH COUNCIL

Minutes of a meeting of Hemington, Luddington and Thurning Parish Council held on **Thursday 8 May 2025** after the Annual Parish Meeting at 19:30 hrs in Luddington Church.

Present: Cllr D Capp (T), Cllr P Dawson (L), Cllr P Harkness (H) [Outgoing Chairman], Cllr E Mallett (L), Cllr A Whitehall (T), Cllr A Wills (L)

In attendance: Mr R Allinson (Clerk to the Council), Cllr W Brackenbury (North Northants Council)

Ref:	Item	Action
25.05.01	Confirmation of the Members of the Parish Council All members of the Council had been nominated for the elections on 1 May 2025. Only nine nominations were received for nine members of the council (three in each of the wards Hemington, Luddington and Thurning) and all were therefore returned unopposed as councillors with no election. The appointment is for a four-year term. All present indicated their willingness to accept the office (see also item 25.05.04).	
25.05.02	Election of Chair for the year In the absence of several members, including one potential candidate for the role of Chairman, it was agreed to appoint Cllr Capp as Acting Chairman and to reconsider the election of a Chair at the next meeting. Cllr Capp indicated his willingness to accept this role. Cllr Capp signed his declaration to accept the office.	
25.05.03	Election of Vice Chair Cllr Wills indicated his willingness to accept this role. The Clerk advised that no other nominations had been received and Cllr Wills was elected unanimously. Cllr Wills signed his declaration to accept the office.	

Hemington Luddington and Thurning Parish Council

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25.05.04	Declarations of Office All councillors present signed their declarations to accept the office of Councillor and to abide by the Code of Conduct. The Clerk will liaise with Cllr Paskell to receive his declaration during the following week.	Clerk 16/5/25
25.05.05	Apologies for absence and approval thereof Apologies were received from Cllr Gibson (medical), Cllr Paskell (holiday) and Cllr Strelczuk (holiday). These absences were approved.	
25.05.06	Declaration of Interests There were no declarations of interest in relation to the items on the agenda. The Clerk reminded councillors to review their Register of Interests held on the North Northants Council website and update if required by 14 th May. Any changes to be advised to the Clerk so that the Parish Council website may be updated.	
25.05.12	Financial Report a) The Clerk presented the Annual Accounts with explanation of variances from the previous year showing income of £10,591, expenditure of £7,771 and reserves carried forward of £14,634. The accounts were approved . b) The Annual Governance Statement 2024/25 was approved, noting that the Council was able to respond positively to all the points raised. The document was signed by the Chairman and Clerk. The Clerk to submit as required. c) The Internal Audit Report from the NCALC service was received noting the good position that this shows. d) The Accounting Statements 2024/25 were approved and signed by the Chairman. The Clerk to submit as required. The Clerk advised that he is required to post a notice on the website advising when the public may inspect the accounts and records for a period of 30 working days which must include the first 10 working days of July. He will post this to meet the requirements and to fit with his own availability. e) The Clerk reminded Councillors of the process for being granted exemption from external audit and the Certificate of Exemption – AGAR 2024/25 Form 2 was approved and signed by the Chairman and the Clerk in his role as Responsible Financial Officer. The Clerk to submit as required.	Clerk 30/06/25 Clerk 30/06/25 Clerk 30/06/25 Clerk 30/06/25

	<p>f) The Clerk presented a report on the current bank position showing a balance of £20,510.24 at the end of April. The precept of £5,876 has been received in full. There has been no expenditure in the new financial year. The report was received. Councillor Wills checked and signed the bank reconciliation at the end of April.</p> <p>g) The Clerk advised that the three year Long Term Agreement with Zurich Insurance had come to an end. Zurich had proposed renewal terms a little above last year, with slightly lower figures for a new three year agreement – both figures within budget. An alternative quote had been obtained through brokers acting for Ecclesiastical insurance – significantly in excess of the Zurich quote. It was agreed to enter into a new three-year agreement with Zurich.</p> <p>h) The following payments were approved:</p> <table><tr><td>Vision ICT – Annual website hosting June 2025 to May 2026</td><td>£234.00*</td></tr><tr><td>NCALC – Annual Membership to March 2026 including data protection officer (£12) and Internal Audit (£231)</td><td>£521.28*</td></tr><tr><td>NCALC – Training Common Land 28.4.25 for Clerk</td><td>£36.00*</td></tr><tr><td>DCK Payroll Year End 2025</td><td>£24.00*</td></tr><tr><td>Zurich Insurance – Year 1 of 3 commencing 1 June 2025</td><td>£365.51</td></tr><tr><td>Clerk Expenses to 31 March 2025</td><td>£72.99</td></tr><tr><td>Information Commissioners Office – Data Protection Fee (direct debit)</td><td>£52.00</td></tr><tr><td>Thurning Village Hall – January + March meetings</td><td>£40.00</td></tr></table> <p>* Amounts include recoverable VAT</p>	Vision ICT – Annual website hosting June 2025 to May 2026	£234.00*	NCALC – Annual Membership to March 2026 including data protection officer (£12) and Internal Audit (£231)	£521.28*	NCALC – Training Common Land 28.4.25 for Clerk	£36.00*	DCK Payroll Year End 2025	£24.00*	Zurich Insurance – Year 1 of 3 commencing 1 June 2025	£365.51	Clerk Expenses to 31 March 2025	£72.99	Information Commissioners Office – Data Protection Fee (direct debit)	£52.00	Thurning Village Hall – January + March meetings	£40.00	Clerk 16/5/25
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25.05.13	<p>Planning Matters</p> <p>a) The application NE/25/00445/FUL for a rear extension at 5 Luddington-in-the-Brook was considered. It was agreed to offer broad support subject to a condition in relation to observance of our Light Pollution policy. The Clerk to write to the planners in this respect.</p> <p>b) No further applications had been notified up to the meeting date.</p>	Clerk 20/5/25																

	<p>c) The Clerk referred to the summary report of active planning applications in relation to the proposed warehousing at Thrapston which has been the subject of an appeal to the Planning Inspectorate. The formal notification of this is clear that all objections to date will be considered by the inspector and it was agreed that no further submission was required. We should register to be able to present at any hearing.</p> <p>d) The Clerk is to send latest correspondence regarding the Anaerobic Digester to Cllr Brackenbury who will seek further information on our behalf.</p>	<p>Clerk 20/5/25</p> <p>Clerk 16/5/25</p>
25.05.14	<p>Thurning Pocket Park Renovation</p> <p>a) The Clerk reported he had received an initial refusal from the Land registry as our affidavit did not include any activity from the last 12 years (last item 2011). He had spoken to our consultant who considers we are very unlucky, but we should prepare a further affidavit to address the shortfall. The Clerk will liaise with Cllr Capp to achieve this within the prescribed timescales.</p> <p>b) It was noted that the final monitoring report for the grant monies from NNC had been accepted.</p> <p>c) In view of item a), no further next steps were considered.</p>	<p>Clerk 17/5/25</p>
	Cllrs Capp and Whitehall left the meeting at this point (20.10hrs) due to village commitments.	
25.05.07	<p>Public Forum</p> <p>No members of the public were present.</p>	
25.05.08	<p>Approval of Minutes of Meeting 13 March 2025</p> <p>The minutes had been circulated to Councillors shortly after the meeting and posted on the website. The minutes were approved as a true record and signed afterwards by the Acting Chairman.</p>	
25.05.09	<p>Matters Arising from minutes</p> <p>a) The Actions Checklist prepared by the Clerk was received. The Clerk reported on outstanding matters.</p> <p>b) No further items were raised.</p>	
25.05.10	<p>North Northants Councillors Report</p> <p>Cllr Wendy Brackenbury (Conservative) advised that the three councillors for Thrapston Ward were herself, Cllr David Brackenbury (Conservative) and Cllr Joe Garner (Reform) who lives in Thrapston. Cllr Geoff Shacklock had not put himself forward for re-election and thanks were expressed to him for</p>	

	<p>much support over the years – the Clerk to write to him on behalf of the Parish Council.</p> <p>North Northants Council now has Reform as the largest group, many of whom have no previous experience of being councillors. There is an Annual Meeting on 22nd May at which Committee membership will be confirmed – membership will be proportionate by political party.</p> <p>Councillor W Brackenbury will aim to attend future meetings of this Parish Council if available.</p>	<p>Clerk 20/5/25</p>
25.05.11	<p>Policy Approvals</p> <p>The policy documents for Code of Conduct, Standing Orders and Financial Regulations as posted on the website are due for annual review. It was agreed that no changes are required, except updating the dates to indicate this annual review.</p>	<p>Clerk 20/5/25</p>
25.05.15	<p>Training</p> <p>The Clerk advised he had attended training in relation to Common Land since the last meeting. A register was established in 1965 and no Common Land can be registered since then. He will liaise with NNC (who maintain the register for this area) to establish whether or not there is any Common Land in the Parish Council area.</p> <p>Dates had now been released for 'Responding to Planning Applications' (see Training report) – Councillors to advise if they wish a booking to be made – consideration at the next meeting to be given to moving the November meeting if it assists.</p>	<p>Clerk 30/6/25</p> <p>All Cllrs</p> <p>Clerk 3/7/25</p>
25.05.16	<p>Highways/Footpaths/Public Rights of Way</p> <p>a) Only one item now remains. Also outstanding is a commitment to paint 30mph roundels at the entrances to villages. Cllr Brackenbury reported this had recently been done at Titchmarsh (?) and therefore we might be moving up the list. Clerk to chase the contact at NNC for an update.</p> <p>b) No meeting of the Old Footpath group has yet been held.</p> <p>c) The Clerk reported that the contact at Kier had recently retired and that he had a new contact. Instructions to proceed had been given, but Kier require to issue an invoice which had been delayed [post meeting note – received 9 May]. Once this is paid he is hopeful of getting a date for installation of the posts. The PFCC has requested an update on the use of the funds which has not yet been</p>	<p>Clerk 31/5/25</p>

	responded to until the position with Kier is clear. He confirmed that Kier have already issued a map showing the locations of the three posts which he had approved as being in accordance with the sites chosen by the Parish Council.	
25.05.17	Police Liaison Representative Report (PLR) The Clerk advised that there were no significant matters to bring to the Council's attention. His written report was received .	
25.05.18	Correspondence and Council Briefings a) The log of correspondence received was reviewed .	
25.05.19	Any Other Business <ul style="list-style-type: none"> The Clerk drew attention to correspondence from Lee Barron, MP for the area. It was agreed to issue an open invitation to attend our meetings, directing him to the dates and times of meetings shown on our website. 	Clerk 31/5/25
25.05.20	Meeting dates for 2025 The future dates for the meetings in 2024 were noted . The next meeting is 10 th July 2025 in Luddington Church. The following meeting on 11 th September is to be moved to Thurning Village Hall due to building works at Hemington Village Hall. The need to move the November meeting will be discussed in July. Cllr Harkness advised that the Hemington defibrillator will need to be (temporarily) moved from the village hall – he will take to his house opposite and advise the Clerk so that 'The Circuit' website may have an updated location.	Cllr Harkness 31/5/25
25.05.21	Close of Meeting The meeting closed at 20:48 hrs	

Signed by Chairman

Date

10 July 2025