

HEMINGTON,LUDDINGTON AND THURNING PARISH COUNCIL

Minutes of a meeting of Hemington, Luddington and Thurning Parish Council held on **Thursday 13 March 2025** at 19:30 hrs in Thurning Village Hall.

Present: Cllr D Capp (T) [Meeting Chair], Cllr P Dawson (L), Cllr I Mallett (L), Cllr G Paskell (T), Cllr K Strelczuk (H), Cllr A Whitehall (T), Cllr A Wills (L)

In attendance: Mr R Allinson (Clerk to the Council)

Ref:	Item	Action
25.03.01	Apologies for absence and approval thereof Apologies were received from Cllrs Gibson and Harkness (holiday) and from Cllr G Shacklock of North Northants Council.	
25.03.02	Declaration of Interests There were no declarations of interest.	
25.03.03	Public Forum No members of the public were present.	
25.03.04	North Northants Councillors Report No members from NNC were present.	
25.03.05	Approval of Minutes of Meeting 9 January 2025 and 7 February 2025 The minutes had been circulated to Councillors shortly after each meeting and posted on the website. Both minutes were approved as a true record and signed by the Chairman.	
25.03.06	Matters Arising from minutes a) The Actions Checklist prepared by the Clerk was received . The Clerk reported on outstanding matters. b) No further items were raised.	
25.03.07	Financial Report a) The Clerk presented a report on the current bank position showing a balance of £12,102.20 at the end of February. Income and Expenditure in the current year is broadly in	

Hemington Luddington and Thurning Parish Council

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	<p>line with budget, though in year savings on Clerk costs, Hall rental and Training amounting to £962 are anticipated . The Clerk advised that since the end of February £4,990 grant had been received from the Road safety Community Fund. The report was received. Cllr Wills reviewed and signed the bank reconciliation for February.</p> <p>b) The following payments were approved:</p> <table><tr><td>NACRE subscription to 31 March 2026</td><td>£ 42.00*</td></tr><tr><td>The Landscape Partnership – Ecology Survey</td><td>£ 1704.00</td></tr><tr><td colspan="2">* Items marked with an asterisk include recoverable VAT</td></tr></table> <p>In addition the Clerk advised that quarterly and year end payments for payroll processing of £20 + VAT each would shortly need paying, plus costs for the Traffic Calming project (see item 25.03.09). These additional payments were approved.</p>	NACRE subscription to 31 March 2026	£ 42.00*	The Landscape Partnership – Ecology Survey	£ 1704.00	* Items marked with an asterisk include recoverable VAT		
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25.03.08	<p>Thurning Pocket Park Renovation</p> <ul style="list-style-type: none">• The Preliminary Ecological Assessment (PEA) report had been circulated to Councillors. It was agreed to leave the Ash Tree (T1). It was agreed that quotations for further clearance work to allow access to the bench should be obtained by the Clerk. The PEA should be shared on a confidential basis if requested. In addition the Clerk should obtain prices for suitable lifesaving equipment in preparation for the site being open to the public.• The Final Report Form had been submitted to NNC for the Community Grant Fund. Changes had been made to the original submission to add the Ecological survey which has now been completed and invoiced.	Clerk 30/04/25						
25.03.09	<p>Traffic Monitoring</p> <p>a) The Clerk advised that an application for the grant funding had been submitted, approved and paid to the Parish Council – there are therefore sufficient funds for the project.</p> <p>b) The Clerk explained the quotations received which had been reviewed in more detail by Cllrs Harkness and Paskell. Elan City was clearly the supplier demonstrating best economic advantage. The Clerk confirmed that the sign would meet the requirements that we had set out. It was agreed to advise Elan City that they have been successful.</p>	Clerk 31/03/25						

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	c) , The Section 50 licence (£450) with Highways is not permitted under the grant and will therefore be met from General Reserves. Kier have quoted £1,692.77 for installing three posts – less than the initial budget. The Clerk was authorised to commission this work.	Clerk 31/03/25
25.03.10	Employment Matters Cllr Capp reported that he and the Chairman (acting under the Terms of Reference for the Remuneration Committee) had reviewed information in relation to the Clerk's performance for the year. Their recommendation to the Council is that the Clerk's performance has been satisfactory and that he should therefore progress one point up the pay scale on 1 April 2025 in line with clause 9.2 of his contract of employment. This recommendation was approved . The Vice Chairman will confirm in writing to the Clerk as evidence for payroll.	Vice Chair 20/03/25
25.03.11	Policy Approvals a) The Records Retention Policy (September 2022) was reviewed and approved unchanged. b) The Financial Risk Assessment (March 2024) was reviewed and approved unchanged. c) The Reserves Policy (March 2024) was reviewed and approved , noting estimated figures at 31 March 2025. The Clerk should post updated documents on the website .	Clerk 20/03/25
25.03.12	Local Government Elections May 2025 The Councillors noted the elections taking place in 1 May, and that they must register a nomination by 2 April, delivered by hand to NNC offices in Kettering. The Clerk agreed deliver forms on behalf of Councillors and to collect nomination forms on Friday 28 March from each ward – Cllrs Capp, Dawson and Harkness to collate unless agreed otherwise by email. The Clerk will add Elector numbers from the Electoral register.	Clerk 28/03/25
25.03.13	Highways / Footpaths / Public Rights of Way a) The working party has not met to consider a further path for potential re-instatement in Luddington due to other projects being prioritised. A meeting will be arranged. b) The list of items referred to FixMyStreet was reviewed. It was noted that the Clerk had corresponded with the landowner in respect of NK003 and with the Definitive Map	Clerk 30/04/25

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	<p>Officer who advised that the diversions had not yet been confirmed, but should be 'before the end of the year'. The issue of chevrons at the blind bend between Hemington and Lutton was referred to Cllr Shacklock, but no change in the NNC's position is expected. We will continue to hold this item open and pursue periodically.</p> <p>c) The Clerk advised that NNC have confirmed that extending the bus services to Luddington and Thurning is within the funding area, but the detail must be explored with the operator. Luddington and Thurning Councillors are to make enquiries of residents re potential demand.</p>	Cllrs 30/04/25
25.03.14	<p>Planning Matters</p> <p>a) a summary report of active planning applications was received;</p> <p>b) Application NE/25/00264/FUL for an extension to Hemington Cottage East was considered. The Clerk read to the meeting a short email from the applicant who was not able to be present. It was agreed that the development should be supported in principle subject to a condition requested for exterior lighting to comply with our Dark Skies policy. The Clerk to respond to NNC to this effect.</p> <p>c) The Clerk advised that application NE/25/00242 for an extension to the bungalow at Rectory Farm, Luddington had been received that afternoon. Plans and Elevation drawings were reviewed. The development is to provide accommodation for seasonal workers to replace temporary buildings currently on site and is similar to one previously considered by this council. It was agreed to support in principle subject to requesting conditions as the previous application:</p> <p style="padding-left: 40px;">Agricultural use only; For use by seasonal workers in summer months; Existing Caravans to be removed; Exterior lighting to comply with our Dark Skies policy.</p> <p>The Clerk to draft a letter of response to NNC and circulate to councillors for comment prior to sending.</p>	
25.03.15	<p>Training</p> <p>a) The written report submitted by the Clerk was received. Cllrs Capp, Dawson and the Clerk reported on the planning session organised by NNC on 30 January. It was agreed that</p>	



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	the Clerk should try and identify someone to come and present to this council to enable councillors to determine whether a Neighbourhood plan would be of value.	Clerk 30/04/25
25.03.16	Police Liaison Representative Report (PLR) The written report from the Clerk was received. The Clerk advised that there were no significant items for the Council's attention. He is continuing to try and arrange attendance at a meeting by one or more police officers.	
25.03.13	Correspondence and Council Briefings a) The log of correspondence received was reviewed . Items 1169 and 1210 may be closed following discussion at this meeting. It was noted that the Local Nature Recovery Strategy had now been published and Cllr Dawson advised that several items we put forward had been incorporated. The Clerk will circulate the document to councillors.	Clerk 21/3/25
25.03.14	Any Other Business <ul style="list-style-type: none"> No items were proposed for future discussion. 	

25.01.15	Meeting dates for 2025 The next meeting is 8 th May 2025 in Luddington Church. The dates for other meetings in 2025 were noted: <table><tr><td>10th July 2025</td><td>Luddington Church</td></tr><tr><td>11th September 2025</td><td>Hemington Village Hall</td></tr><tr><td>13th November 2025</td><td>Hemington Village Hall</td></tr></table>	10 th July 2025	Luddington Church	11th September 2025	Hemington Village Hall	13 th November 2025	Hemington Village Hall	
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25.01.16	Close of Meeting The meeting closed at 21.30 hrs							

Signed by Chairman

Date

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 8 May 2025