HEMINGTON, LUDDINGTON AND THURNING PARISH COUNCIL

ANNUAL VILLAGE MEETING

Thursday 8th May 2025 in Luddington Church at 7:30 pm

Every year, in every Parish, the Local Parish Council is required, by law to hold a 'Parish Meeting". Whilst the Parish Council arranges this meeting and provides reports upon Parish matters, it is not a meeting of the Parish Council. It is, specifically, a meeting for Parish residents and community groups to bring up any issue, raise any questions or put forward ideas and proposals in relation to the Parish.

AGENDA

Ref:	Item	Paper		
25.A1	Welcome by the Chairman			
25.A2	Chairman's Annual Report	Yes		
25.A3	Presentations from Invited Speakers (max 5 minutes each)			
	No speakers have been invited this year.			
25.A4	Questions invited			
25.A5	Close of meeting			

PARISH COUNCIL MEETING

Councillors are summoned to a meeting of the Parish Council to be held after the 7.30 p.m. Parish Annual Meeting on Thursday 8th May 2025 in Luddington Church for the purpose of considering the business below

Members of the public and press are cordially invited to attend the meeting

AGENDA

Ref:	Item	Paper
25.05.01	Confirmation of the Members of the Parish Council	
25.05.02	Election of Chair for the year	
25.05.03	Election of Vice Chair	
25.04.04	To receive councillors' Declarations of Office and, for any not received, determine when they shall be received.	
25.05.05	Apologies for absence and approval thereof	
25.05.06	To Receive Declarations of Interests	

Hemington Luddington and Thurning Parish Council

W: http://www.hemingtonluddingtonthurning-pc.org.uk

VAT Registration No: n/a

c/o R G Allinson FCA (Clerk)
35 Gated Road
Lower Benefield
Peterborough, PE8 5AE

E: HLTParishClerk@outlook.com

T: 01832 293082 M: 07973 726591 Thursday 8th May 2025 in Luddington Church at 7:30 pm

Ref:	Item		Paper	
25.05.07	Public Forum to receive questions and statements from members of the public			
	Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.			
25.05.08	Approval of Minutes of Meeting 13 March 2025	Approval of Minutes of Meeting 13 March 2025		
25.05.09	9 Matters Arising from minutes			
	a) Action checklist – to receive a report from the Clerk on progress and to request further actions.			
25.05.10	b) Identification of further matters arising			
25.05.11	North Northants Councillors Report – to receive Policy Approvals			
25.05.11	a) To approve any changes to the Code of Conduct (based on a model from NCALC/NNC);			
	b) To approve any changes to Standing Orders; c) To approve any changes to Financial Regulations.		Website Website	
25.05.12	Financial Report			
	 a) To approve the Accounts for the year ended 31 March 2025; b) To approve the Annual Governance Statement 2024-25 c) To receive the Annual Internal Audit Report 2024-25; d) To approve the Accounting Statements 2024-25; e) To confirm that the Council is Exempt from audit and to confirm the content of the Annual Governance and Accountability Return 2024-25 (AGAR) Form to evidence this; f) To receive a report from the Clerk on the current bank position and receipt and payments to date for the year ending 31 March 2026; g) To approve award of insurances for the year commencing 1 June 2025; h) To authorise the following payments: 		Yes Yes Yes Yes Yes Yes	
	Vision ICT – Annual website hosting June 25 to May 26	£234.00*		
	NCALC – Annual Membership to March 2026 including data protection officer (£12) and Internal Audit (£231)	£521.28*		
	NCALC – Training 'Common Land' 28.4.25 for Clerk	£36.00*		
	DCK Payroll – Year End 2025	£24.00*		
	Zurich Insurance – Year 1 of 3 commencing 1 June 2025	£365.51		
	Clerk Expenses to 31 March 2025	£72.99		
	Information Commissioners Office – Data Protection Fee (direct debit)	£52.00		
	* Amounts include recoverable VAT.			

T: 01832 293082

M: 07973 726591

HEMINGTON, LUDDINGTON & THURNING PARISH COUNCIL PARISH COUNCIL MEETING – Agenda (Continued)

Page 3 of 3

Thursday 8th May 2025 in Luddington Church at 7:30 pm

Ref:	Item			Paper
25.05.13	Planning Matters			
	 a) To approve a response to planning NE/25/00445/FUL for a rear extension at 5 Luddington in the Brook; b) To consider any planning applications notified up to 8th May 2025 – none received at the date of this agenda c) To receive a summary report of active planning applications. 		NNC Yes	
25.05.14	Thurning Pocket Park Renovation			
	 a) To consider quotations for further clearance work and health & safety issues; b) To note confirmation from NNC that grant monitoring is complete; c) To agree next steps for the project 			
25.05.15	Training			
	a) To receive an update on training from the Clerk.		Yes	
25.05.16	Highways / Footpaths / Public Rights of Way			
	 a) To receive an update report on matters referred to Highways through FixMyStreet, and any pending matters; b) To receive a verbal update from the working group in relation to restoring old footpaths to the Definitive Map; c) To consider next actions in relation to initiatives to instal a Speed Indicator Device (SID). 			
25.05.17	Police Liaison Representative (PLR)			
	a) To receive a report from the Clerk in his role as PLR.			
25.05.18	Correspondence and Council briefings			
	a) To receive a summary of correspondence received by the Clerk		the Clerk	Yes
25.05.19	Any Other Business			
	a) To consider matters for future discussions including Wellbeing Walk Leaders and possible attendance by local MP Lee Barron			
25.05.20	Date of Next Meeting			
	To note the future meeting dates for 2025-26 and venues as the second Thursday bi-monthly as below:			
	10 th July 2025	Luddington Church		
	11th September 2025	Thurning Village Hall		
	13 th November 2025	Hemington Village Hall		
25.05.21	Close of Meeting			

Richard Allinson – Clerk 2 May 2025

This agenda and associated papers are available on the Parish Council website at http://www.hemingtonluddingtonthurning-pc.org.uk, or by application to the Clerk as noted below.

M: 07973 726591